Format updated 5-2021 and 5-2022

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| Early Intervention Programs (EIP)**Organization will establish a self-study committee to assess and rate the organization on the following:**NOTE: Items with an asterisk (\*) indicate Absolute Standards. The other items are Critical Standards. See Accreditation Handbook for Organizations, page 5 of 17: “All absolute standards must be fully met to receive accreditation. Critical standards must be at least partially met to receive accreditation.” |  | Review Committee Decision |
| Supporting DocumentationIndicate name of file or cite page in documents you provide to show compliance. | Fully Met | Partially Met | Not Met |
| 1.\* Written policies and procedures approved by the governing authority are in place for the establishment of the Early Childhood Program that assure the program is consistent with the organization’s mission statement. |  |  |  |  |
| 2. Eligibility criteria and service delivery options are clearly defined. |  |  |  |  |
| 3. The program establishes and maintains a collaborative relationship with each child’s family to support the child’s learning and development; and encourages the family to participate fully in their child’s program. |  |  |  |  |
| 4.\* The implementation of services is guided by a needs assessment of the child and family.Assessments include: * developmental domains common to early childhood such as gross and fine motor, cognitive, selfcare, communication, social-emotional,
* areas that are particularly important for children who are blind and those with low vision such as movement in space, functional vision, and auditory, tactual and other sensory development.
 |  |  |  |  |
| 5. An Individualized Family Service Plan (IFSP) has been written for each child. |  |  |  |  |
| 6. The child and family are provided with a developmentally based curriculum of instruction and support which includes the use of appropriate specialized curricula, assessment, materials, and equipment. |  |  |  |  |

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| 7. The program routinely provides written evaluations of each child’s progress toward achieving identified goals and objectives. |  |  |  |  |
| 8. Staff are employed in enough numbers to meet the developmental and educational objectives, and the health, safety, and therapeutic needs of the children being served. |  |  |  |  |
| 9. Staff and administrators hold appropriate education and experience, including certification and licensure as required, in their assigned areas. |  |  |  |  |
| 10. The staff develop professional relationships with community agencies and organizations that further the program’s capacity to meet the needs and interests of children and families. |  |  |  |  |
| 11. Physical facilities are suitably available with appropriate space and equipment to meet the needs of the children and their families. |  |  |  |  |
| Total Standards |  | /11 | /11 | /11 |

Required Documents

Please prepare a folder in Dropbox (or use other means of sharing as mutually agreed with AER) for your organization’s Early Childhood Programs Services Self-Study, with sub-folders labeled for each of the following documents:

* Self-Study (above)
* Policy and Procedures Related to Early Childhood Programs.
* Early Childhood Programs Description that includes Goals and Objectives (brochure, handouts, etc.)
* Other Promotional Materials
* Individual Needs Assessment Tool/Instrument and Report • Individualized Family Service Plan
* Verification of In-service and Continuous Education for Staff (Training Curricula, Completion Certificate, etc.)
* Description of Consultation Services and List of Partners including Service Providers and Local Organizations
* **See** **Section** **I.** **(G)** **Program** **Evaluation** **and** **Improvement** **Required** **Documents** **and** **Submit** **Each** **Item** **for** **Early** **Childhood** **Programs** **and** **Label** **“I.G.** **Early** **Childhood** **Programs.”**
* Narrative to explain any standards you rated as partially met or not met.
* Any other Narrative Remarks

List of Members of Self-Study Committee:

Date Self-Study Completed:

Date of Board Meeting approving Self-Study: