

O&M DIVISION
EXECUTIVE COMMITTEE MEETING
AGENDA

March 14, 2019

7:00 p.m. Central

<https://tsbvi.zoom.us/j/922881366>

or

646-876-9923

Meeting ID: 922 881 366

AGENDA	NOTES TAKEN DURING MEETING
1) <u>CALL TO ORDER</u>	Call to order at 7:04
2) <u>WELCOME</u>	
3) a) <u>Attendance; Executive Committee Roll Call (Jennifer Duncan, Secretary):</u> i) Executive Board Roll Call: ii) Officers: (1) Chris Tabb (Chair) (2) JoAnne Chalom (Chair-Elect) (3) Justin Kaiser (Past-Chair) (4) Jennifer Duncan (Secretary) (5) Anne Zanger (Treasurer) iii) District Directors: (1) Loana Mason (Dist 1) (2) John McAllister (Dist 2)	e) <u>Attendance; Executive Committee Roll Call (Jennifer Duncan, Secretary):</u> i) Executive Board Roll Call: Present: Chris Tabb (Chair) JoAnne Chalom (Chair-Elect) Justin Kaiser (Past-Chair) Jennifer Duncan (Secretary) Maggie Winn (Dist 3) Claudia Libis (Dist 4) Valery Kircher (Dist 6) Not Present: Anne Zanger (Treasurer) Loana Mason (Dist 1)

<p>(3) Maggie Winn (Dist 3) (4) Claudia Libis (Dist 4) (5) Amanda Stolz (Dist 5) (6) Valery Kircher (Dist 6)</p> <p>iv) Guests:</p> <p>b) Select Parliamentarian c) Approve minutes from December 03, 2018 meeting d) Approve the Agenda</p>	<p>John McAllister (Dist 2) Amanda Stolz (Dist 5)</p> <p>ii) Guests: None</p> <p>f) Select Parliamentarian- Justin Kaiser g) Approve minutes from December 03, 2018 meeting- Valery motions, Joanne seconds. All in favor. None opposed. h) Approve the Agenda- Valery would like to make an addition to the agenda for the support cane added to New Business. Valery makes a motion to accept the agenda as presented. JoAnne seconds. All in favor. None opposed.</p>						
<p><u>4) OLD BUSINESS:</u> NONE</p>	<p>None</p>						
<p>2) <u>NEW BUSINESS:</u></p>							
<p>a) Treasurer Report – Anne Zanger</p>	<p>Treasurer Report- Anne Zanger</p> <ul style="list-style-type: none"> ● Anne sent a report via Email. Unable to be on call due to tornado warning. ● Two different reports that Anne requested from the central office. <ol style="list-style-type: none"> 1) Basic budget report (Jan. 31st). Per the accountant there will be a more current report sent Feb. 2019. The January report there are a whole lot of zeros since there were not a lot that happened all year. 2) Restricted funds budget. Funds that were collected for the environmental access committee. ● Chris sent everyone an Email from Angela, which includes the restricted funds budget. <p>Income</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Registrations (AER O&M Division Budget)</td> <td style="text-align: right;">\$4,380.00</td> </tr> <tr> <td>Restricted Funds/Donations</td> <td style="text-align: right;">\$7,973.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$12,353.00</td> </tr> </table>	Registrations (AER O&M Division Budget)	\$4,380.00	Restricted Funds/Donations	\$7,973.00	Total	\$12,353.00
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Expenses

Registration & Travel-Robertson	\$887.82
Registration & Travel-Leach	\$1,193.42
Registration & Travel-Chalom	\$2,069.31
Registration & Travel-Callary	\$1,421.00
Registration & Travel-Libis	\$1,341.02
Registration & Travel-Bentzen	\$1,363.21
Registration & Travel-Barlow	\$2,437.71
Total	<u>\$10,713.49</u>

Surplus Balance Available **\$1,639.51**

- 7 attendees that requested imbursement. Registration ranged.
- Total of \$10,713.49. Surplus of \$1,639.51.
- JoAnne shared what her and Angela agreed that if there were a surplus that it would be rolled over to the next year. Registration costs differ from committee members vs. non-committee members.
- Chris reviewed how money is raised for people to attend TRB.
- No questions for treasurer's report.
- Valery makes a motion to accept the treasurer report. Claudia seconds. All in favor. No opposed.

b) Environmental Access Committee

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- JoAnne- Newsletter came out with many things about the hot topics out such as micro mobility and autonomous vehicles.
- One person presented at TRB

c) Support Cane Committee

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- Valery- The committee met and discussed putting together a survey which will be sent out to division 9
- Also received input from PTs, doctor of PT (university professor) for survey.
- Survey should be sent out within the next week.
- Division wide zoom meeting at the end of the month with one of the topics being the support cane (issuing vs. non-issuing support canes).

	<ul style="list-style-type: none"> ● Justin asked if there is a limit to the amount of people can be on zoom. ● Chris expressed that it will be a learning process and in the past meetings have maxed out at 30. Believes the limit may be around 100.
<p>d) Policies and Procedures Manual (PPM) Updates/Approval</p>	<ul style="list-style-type: none"> ● Manual is supposed to be reviewed every biennium. ● A few items have been changed including budgeting (were removed and then put back). ● Other changes included in the fiscal section refers to membership dues which has now changed since switching to “three for free”. ● Scholarship committee also suggested changing dates for the submissions for the scholarships. ● Added procedural guidelines for the environmental access committee to attend conferences outside O&M conferences. ● Creating the strategic planning committee to be a standing committee. The plan will be updated every 5 years. The process should start 2 years before the current one expires. ● Justin- At the last business meeting, we decided to do away with the international committee so it can be taken off the list. ● Justin- Feels that Chair, Chair Elect, and Past Chair should be on the Strategic Planning Committee. Feels it makes sense for the Chair to lead it. ● Chris revised the document during the meeting and a vote was taken later in the meeting prior to the Strategic Plan Review. JoAnne made a motion to accept the changes to the policies and procedures manual. Valery seconds. All in favor. None opposed. ● Chris will update the date on the Policies and Procedures Manual and send out to board.
<p>e) Certification changes/movements in various states (Wisconsin and Missouri)</p>	<ul style="list-style-type: none"> ● Since our last meeting, Chris has had people talk about concerns about changes with certification. ● Some states are looking into doing away with certification. ● In Wisconsin, the board of education was going to do away with having to re-certify and have a lifetime license for all teachers (not just O&M). It is currently no longer on the table. ● In Missouri, they were going to do away with the requirement of certification.

	<ul style="list-style-type: none"> ● Valery- In Virginia you don't have to be certified to teach in school districts. You do have to be certified to teach in state agencies. The problem is that there is already a shortage with O&Ms so they fear that there will be less if they have an added certification requirement. ● Chris said some states you need an actual license and others say there are no requirements at all. ● Why is certification disappearing? ● Claudia- Asked if it is appropriate for division 9 to take a stand on? ● Chris- wants to be careful of favoring a certification over another, however feels that encouraging certification in general would be good and to ask AER to support this as well. ● Chris- suggesting if we move forward we would need to make a position paper
<p>f) Challenges with being allowed to conduct off campus lessons (Pennsylvania and California)</p>	<p>f) Challenges with being allowed to conduct off campus lessons (Pennsylvania and California)</p> <ul style="list-style-type: none"> ● Would love for our division and AER as a whole to ● Texas has a law in IDEA that instruction must occur in school, home, and community. ● Texas goes even further to talk about different lighting conditions, family and unfamiliar conditions. ● California is trying to enter a law similar to Texas to require expanded core curriculum things and re-emphasize to allow students to go outside the school setting. ● Chris received an Email from a person in Pennsylvania- the state does not let anyone go off campus. Chris discussed this concern with a person from the board of education in Pennsylvania that expressed that was not correct. ● Justin- Looked up California O&M Specialist. CAOMS Did a survey with the O&Ms in the state to receive feedback of current restrictions. Feedback showed some could not go three blocks, parents needed to be present to check them out, etc. ● Valery- A few years ago she wrote a practice report in JVIB. Said that it is up to the school district. Since the paper some school districts that did not allow prior now do. ● Chris- In theory, no state can be more restrictive than the federal government. States can allow different things but they cannot do less than what the federal government requires under IDEA. It is up to the O&M specialist to advocate for the student's

	<p>needs. It may have to be done more than once especially if the administrator changes. It becomes a career long process. Would like as a division to provide resources to support the professionals in the field to help them advocate.</p>
<p>g) EAC</p> <ul style="list-style-type: none"> i. advocate for greater tuition deferment or grants for students -end goal decrease the shortage of COMS ii. Reach out to an agency that would be willing to promote White Cane Safety Day. This organization is affiliated with every state drivers' license agency. iii. Cling/logo contest 	<p>g) EAC</p> <ul style="list-style-type: none"> i. Advocate for greater tuition deferment or grants for students with the end goal to decrease the shortage of COMS. <ul style="list-style-type: none"> ● Claudia and Justin- UMass just renewed their grant for O&M ● Justin- overall there are low enrollment numbers at universities. A lot of people have moved towards distance education. Several programs throughout the years have disappeared and some have popped up. ● JoAnne- what else can we do to entice people to go into O&M? ● Justin- this is a problem in several states. It can come down to salary at times. Some states pay well below. ● Claudia- asked if the people getting paid less are working for an agency or private business? ● Jennifer- A part of a sub-committee (of Illinois Vision Leadership Council) that is trying to address the shortage called Why Eye Teach. Will be presenting at a local high school teacher preparation class tomorrow to talk about vision professionals and how to become one. ● Claudia and JoAnne-Said there are flyers from AER that describe what is an O&M Specialist. They are a great resource to put on a table at events. ● Jennifer- Illinois took that information from the AER flyers and made it more Illinois specific including Northern Illinois University and Illinois State University contact information and current grant/stipend information as well as Why Eye Teach, AER, IAOMS, and IVLC information. Then reached out to Emily Coleman for feedback and have begun passing out the flyer at our annual vision conferences to encourage people in the field to pass out at events, posted to www.whyeyeteach.info, and pass out at local high schools and community colleges. ● JoAnne- suggests to use QR codes to reduce printing costs so people do not have to carry around a paper and print if they need to. ● 229 Phone number?- Said that AFB has a commercial. Can AER have a commercial? Said that a lot of people don't know what we do. ● JoAnne said networks (ABC, NBC) have certain amounts for non-profits. AER may not have the budget for commercials. ● Chris- Said that some of the items came up during the Strategic Plan input meetings. There are items in the Strategic Plan to increase awareness.

	<ul style="list-style-type: none"> ● Justin- What happened to the recruitment committee? ● Chris- Was waiting for the AER transition and now the new people are willing to take suggestions. ● The AER board is currently working on resolutions presented at Rena. Example: Ethical communications (AER Viewpoints). People were frustrated it was inaccurate. There is now a set of guidelines that will be proposed and voted on of requirements for the information that is shared through AER. <p>ii. Driver's license place (association affiliated with that). Hopes that we can partner and do something for white cane day</p> <ul style="list-style-type: none"> ● TRB- Exhibit hall a gentleman from the American Association Motor Vehicle Administrates. They are the association affiliated with DMVs. Their thought was to partner and provide a link to people that gives information about white cane day. ● Valery- Asking about if this would be for personalized license plates. ● JoAnne- Clarified that this would be to post information at DMVs around October. ● Justin- O&M division should possibly create a packet or guide in specific states if they wanted to share information with local DMVs they can do that. It may be hard for the O&M division to contact local organizations. ● JoAnne- Will put something together and send out for people to review. <p>iii. Cling logo contest</p> <ul style="list-style-type: none"> ● Raised around \$700 with previous clings. Would like to raise funds again and would like to have a cling logo contest. ● Sent out to the environmental access committee association ● Should they charge to enter the contest? Free? ● Theme: "Moving Towards Greater Accessibility" ● There will be guidelines that have to be followed (colors, design, original, and so on).
g) Strategic Plan Review	<p>g) Strategic Plan Review</p> <ul style="list-style-type: none"> ● Chris read the notes from the Strategic Plan review meeting that took place on February 20th. ● Notes included... <ul style="list-style-type: none"> ○ That the ad-hoc meeting met once and put together a survey. Will have a zoom meeting at the end of the month. ○ Recruitment- Jennifer uses hashtag #whyeyeteach to spread awareness.

- Website is still going and being accessed. The board is still allowing independent ways to communicate with members. Social media policies being developed currently.
- Partners in O&M book that is intended for not O&M specialists (OT, PT).
- Certification- Wisconsin and Missouri. Suggestion was that district directors could maintain details for their district so we would know requirements for each state.
- Possible collaboration with the Orientation & Mobility Association. Side note- OMA has now listed their bylaws and board <http://www.usomsa.org/>
- ACVREP would like to make a video about our profession.
- We are not listed in occupational indexes.
- Revise the scope of practice. ACVREP will also produce a scope of practice. It will be different from the division's.
- Susan will be working on newsletter guidelines so people know what can be submitted
- Webinars with authors to share their new publications
- Justin- had a highlight and came out in JVIB (now Sage Publications and not AFB).
- Chris- Used to be able to download by edition and now have to download article by article. Email is no longer sent out.
- What constitutes direct service vs. what does not. May have another ad-hoc committee regarding professional issues.
- Will send a doodle to review position papers. Justin said if anyone would like to be involved to let him know.
- Talk to AER and what we are able to use to CPDUs
- Montana is the only state providing Medicare reimbursement. South Carolina you need to be certified to be reimbursed.
- New AER accreditation council.
- Justin- 3rd party reimbursement was part of the task force that AER established.
- Valery- would like further explanation regarding the support by the accreditation (ICE?).
- Justin- have the university review to be accredited and moving forward and advocating to have ACVREP being an accredited certification.

<u>FROM THE FLOOR</u>	<ul style="list-style-type: none"> ● Chris- Neva Fairchild has officially become the official AER board President Elect ● Nothing more shared from the floor
<u>EXECUTIVE SESSION</u>	<ul style="list-style-type: none"> ● Nothing for the executive session
<u>ADJOURN</u>	<ul style="list-style-type: none"> ● Justin- Motion to adjourn ● Claudia – Second ● All in favor ● None opposed